

## NHCC Military and Veteran Successful Start Guide

### Apply for Admission:

- Complete an NHCC Application for Admission available at <https://www.nhcc.edu/admissions-aid/how-apply>. You will receive your Student/Tech ID after your application has been processed. If you have attended NHCC in the past, complete the Student Record Update Form available at <https://www.nhcc.edu/student-resources/forms> under “Records & Registration.”
- For more information, email [admission@nhcc.edu](mailto:admission@nhcc.edu) or call Admissions at 763-424-0724.

### Submit All (Including Military) Transcripts:

- Your military training (basic training, boot camp, leadership courses, job trainings, etc.) may count for college credit toward your degree.
  - Army, Marines, Navy, Coast Guard: <https://jst.doded.mil/jst/>
  - Air Force: <https://www.airuniversity.af.edu/Registrar/Transcript-Requests/>
- Request an official transcript from all other colleges you may have attended and have them sent to [transfer@nhcc.edu](mailto:transfer@nhcc.edu).

### Apply for Military/Veteran Education Benefits:

- GI Bill® (Chapters 30, 31, 33, 35, and 1606)
  - Research the option best fits your situation and apply online at <https://www.va.gov/education/>.
  - After approved for any federal military education benefits and notification is received via mail or email, submit your Certificate of Eligibility (COE) to the NHCC School Certifying Official (SCO).
    - Can be electronically scanned and emailed to [veterans@nhcc.edu](mailto:veterans@nhcc.edu) or physically brought to the School Certifying Official in Campus Center 234.
- Federal Tuition Assistance (FTA)
  - Apply in the online portal for your branch; Army example: <https://www.armyignited.army.mil/>
- MN GI Bill: Information found here: <https://mn.gov/mdva/resources/education/educationbenefits/mngibill.jsp>
- For questions, email [veterans@nhcc.edu](mailto:veterans@nhcc.edu) or call 763-493-0573 to reach our SCO.

### Complete the FAFSA:

- Visit <https://studentaid.gov> to complete the application for the current/upcoming year; each application applies to financial aid from July 1 through June 30 of the following year.
- Even if tuition and fees are fully/partially covered by military education benefits, filing the FAFSA could give you additional grants and financial aid on top of military benefits.
  - Grants, unlike loans, don't need to be repaid as long as courses are successfully completed

## Engaging students, changing lives

North Hennepin Community College

7411 85<sup>th</sup> Avenue North, Brooklyn Park, MN 55445-2231 p 763.488.0391 e [info@nhcc.edu](mailto:info@nhcc.edu) w [nhcc.edu](http://nhcc.edu)

Equal Opportunity Educator and Employer. To receive this information in an alternate format, call 763.493.0555 (voice) or via the Minnesota Relay at 1.800.627.3529.

### Register for Classes:

- Call NHCC Academic Advising at 763-424-0703 and ask to schedule an appointment with our Academic Advisor for military students to ensure the classes you take are eligible for VA benefits.
- Register with an advisor or online using eServices with your StarID and password.
- Courses must be in your approved degree program according to your degree audit to receive military education benefits!
- For assistance in course planning, transcript review, and future goals, call NHCC Academic Advising at 763-424-0703 to schedule an appointment with the Military Academic Advisor.
- After class registration is complete, fill out the Veteran Benefits Request Form
  - Find by clicking “Military and Veteran Services” at <https://www.nhcc.edu/student-resources/forms>. *This form must be completed for each new semester!*

### Returning Students for New Terms:

- Students using military education benefits are strongly encouraged to have an Academic Advisor review and/or authorize semester class schedules to ensure courses fit program requirements prior to certification.
- Call NHCC Academic Advising at 763-424-0703 and ask to schedule an appointment with our Military Academic Advisor.
- A new Veteran Benefits Request Form must be submitted for every new semester that a student would like to use military education benefits toward.

### Make Satisfactory Payment Arrangements:

- Students with a Veteran Benefits Request Form on file will have tuition deferred while VA payment processing occurs. Any leftover tuition and fees must be paid with cash, check, credit card, or payment plan before the deferment deadline has ended.
  - Communication about the semester timeline is sent out shortly after a student has filled out a Veteran Benefits Request Form for an upcoming semester.
- Make payment arrangements by the payment due dates at <https://www.nhcc.edu/calendar> to avoid having your registration canceled.
  - Note: Invoices for tuition are not mailed. GI Bill benefits under Chapters 30, 31, 33, 35, or 1606 will have tuition automatically deferred while they are waiting GI Bill payments.
  - Students using FTA must still submit a Veteran Benefits Request Form to be deferred. Deferring tuition will hold your courses without having to set up a payment plan.

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