Public Administration AS

The Public Administration AS Degree is a great option for students interested in professional careers or advancement in government and non-profit agencies, and is designed to transfer seamlessly to Metropolitan State University's Human Services Leadership and Administration bachelor's degree program.

Public Administration Curriculum

Curriculum

Program Courses

Course Code	Title	Course Outlines	Goal Areas	Credits
PADM 1100	Introduction to Public Administration **and**	**View-PADM 1100**	n/a	3
PADM 1200	Public Policy Analysis **and**	**View-PADM 1200**	n/a	3
PADM 1300	Public Finance and Budgeting **and**	**View-PADM 1300**	n/a	3
ECON 1070	Principles of Microeconomics **and**	**View-ECON 1070**	n/a	3
POLS 1100	American Government and Politics **and**	**View-POLS 1100**	n/a	3
PHIL 1120	Ethics in Organizations **and**	**View-PHIL 1120**	n/a	3
CIS 1220	Decision Making Excel **or**	**View-CIS 1220**	n/a	3
CIS 1101	Business Computer Systems I **and**	**View-CIS 1101**	n/a	3
HSER 1100	Introduction to Human Services and Social Work **and**	**View-HSER 1100**	n/a	3
PADM 1700	Policy Discussions in Public Administration	**View-PADM 1700**	n/a	3

Elective Courses

Course Code	Title	Course Outlines	Goal Areas	Credits
PSYC 2360	Psychology, Race, and Law **or**	**View-PSYC 2360**	n/a	3
BUS 1110	Human Relations & Professional Skills **or**	**View-BUS 1110**	n/a	3
SOC 2210	Social Inequality **or**	**View-SOC 2210**	n/a	3
HSER 1400	Basic Counseling Skills	**View-HSER 1400**	n/a	3

General Education Courses

Course Code	Title	Course Outlines	Goal Areas	Credits
ENGL 1201	College Writing I **or**	**View-ENGL 1201**	n/a	4
ENGL 1200	Gateway College Writing **and**	**View-ENGL 1200**	n/a	4
ENGL 1202	College Writing II **or**	**View-ENGL 1202**	n/a	2
ENGL 1203	College Writing II with Workshop **and**	**View-ENGL 1203**	n/a	2
ECON 1060	Principles of Macroeconomics **and**	**View-ECON 1060**	n/a	3
COMM 2610	Introduction to Public Relations and Strategic Communication **and**	**View-COMM 2610**	n/a	3
HSER 1200	Multicultural Awareness in Human Services **or**	**View-HSER 1200**	n/a	3
COMM 1310	Intercultural Communication **and**	**View-COMM 1310**	n/a	3
SOC 1110	Introduction to Sociology **and**	**View-SOC 1110**	n/a	3
PSYC 1150	General Psychology	**View-PSYC 1150**	n/a	3

MnTC Electives

Goal Area 3 Natural Science (Lab Recommended) - 3 credits
Goal Area 4 Mathematical Logical Reasoning (3 credits)
Goal Area 6 Humanities Fine Arts (NOT Philosophy Course) - 3 credits

Total Credits Required	60

Program Overview

2024-2025

The Associate of Science (AS) in Public Administration program is designed for students who are interested in transferring after graduation to pursue a bachelor's degree in Human Services Leadership and Administration (BHS) at Metropolitan State University (MSU). This associate is part of Multi-Campus Collaboration pathways program of 2+2+1 model between NHCC and MSU, whereby students can also earn a Master's in Public Administration while earning their bachelor's degree at Metro State University. Coursework for this Associate program includes such areas as basic principles, concerns and methods of public services, public policy analysis, public finance & budgeting, ethics, economic, and communication & public relations.

Program Outcomes

Public Administration (PADM) Associate of Science (AS)

Program Learning Outcomes:

- Understand the history, present, and future of Public Administration. (ELO 1)

- Identify and define public problems, identify and evaluate policy solutions, and make educated recommendations to policymakers. (ELO 1, 2a, 2e, 4a, 4d)

- Understand the political, legal, ethical and social context of public administration. (ELO 1)

- Recognize and articulate assumptions that underlie ethical policy development, implementation strategies, and community-engagement, with a focus on emerging communities and communities of color. (ELO 2a, 2e, 3a, 3b)

- Understand and apply basic analysis of revenue sources and expenditures of public finance and budgeting. (ELO 1, 2a, 2d, 4a, 4d)

- Describe basic economic theories and policies. (ELO 1)

- Explain how to transform the way we think, prioritize, and deliver public relations services, and describe media techniques used to develop and maintain positive public image. (ELO 1, 2a, 2b, 3b, 3c, 4a, 4e)

- Apply current technology to specific public administration tasks. (ELO 1, 2d, 2e, 3d, 4a)

Program Maps

Program roadmaps provide students with a guide to understand the recommended course sequence to complete their degree.

- **Public Administration AS Full Time**

- **Public Administration AS Part Time**

Career Opportunities

Information on careers, including career descriptions, salary data, and employment outlook is available on the **Bureau of Labor Statistics website** and **O*Net Online website.**

Transfer Information

If you are planning on transferring to another institution, follow the guidelines available on our transfer resources web page to help you plan the process: **Transfer Information**

Degree Information

The Associate of Science (A.S.) degree is intended for students whose primary goal is to complete the credentials for a specific career and/or prepare for transfer to

complete a bachelor's degree at a college or university with whom North Hennepin Community College has an articulation agreement. The A.S. degree provides a balance of general education courses and the required scientific, professional or technical courses in the degree program.

A student shall:

- Earn a minimum of 60 semester credits as required in the program, with a grade point average of 2.00 (C) or above in courses taken at North Hennepin Community College. Specific programs may have additional requirements or a higher minimum grade point average.

- Earn a minimum of 15 semester credits at North Hennepin Community College. A student must complete at least 50% of career specific courses at North Hennepin Community College.

- Earn 30 credits in at least 6 Minnesota Transfer Curriculum (MnTC) goal areas.

- Earn 30 professional/technical credits.

- Have four years to complete the graduation requirements as published in the catalog in effect at the time of their initial enrollment. Students taking more than four years to complete their graduation requirements may follow any catalog published during the four year period preceding their graduation.

Completion of an A.S. degree fulfills the Goal Area 2 requirement of the Minnesota Transfer Curriculum (MnTC).

Developmental Courses Some students may need preparatory course(s) in Math and/or English. Courses numbered below 1000 will not apply toward a degree.

Equal Opportunity Employer and Disability Access Information North Hennepin Community College is a member of Minnesota State Colleges and Universities system and an equal opportunity employer and educator. This document is available in alternative formats to individuals with disabilities by calling 7634930555 or through the Minnesota Relay Service at 18006273529.

Accreditation

North Hennepin Community College is accredited by the Higher Learning Commission (**hlcommission.org**), an institutional accreditation agency recognized by the U.S. Department of Education.

30 N. LaSalle Street, Suite 2400

Chicago, IL 60602-2504

1-800-621-7440