



Project Management Essentials Certificate

This certificate is for students who want to combine business and management with technology. Students will learn management principles, project management software tools, concepts and process and communication skills that can be applied in business situations.

Project Management Essentials Curriculum

Curriculum

Program Courses

Course Code	Title	Course Outlines	Goal Areas	Credits
BUS 2200	Principles of Management	View-BUS 2200	n/a	3
CIS 1260	Business Communications and Technology	View-CIS 1260	n/a	3
CIS 1700	Project Management Software Tools	View-CIS 1700	n/a	3

NHCC Residency and GPA

3 Credits must be earned at NHCC

Total Credits Required

9

Program Overview

2024-2025

This certificate is for students who want to combine business and management with technology. Students will learn management principles, project management software tools, concepts and process and communication skills that can be applied in business situations. Courses can be applied to the Business Computer Systems and Management A.A. S. or A.S. degrees. The courses from this program are delivered in the classroom and/or online. This certificate qualifies for the Workforce Investment Act.

Program Outcomes

Outcomes

Intellectual and Practical Skills, including:

- Demonstrate business communication effectiveness in a global and technological business environment.
 - Demonstrate project management software applications.
 - Participate as a team member and as a leader in projects utilizing project management software.
 - Complete a project plan utilizing project management software applications and stages while thinking critically, independently and creatively.
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Program Maps

Program roadmaps provide students with a guide to understand the recommended course sequence to complete their degree.

- **Project Management Essentials Certificate Program Roadmap Full Time**
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Career Opportunities

Information on careers, including career descriptions, salary data, and employment outlook is available on the [Bureau of Labor Statistics website](#) and [O*Net Online website](#).

Transfer Information

If you are planning on transferring to another institution, follow the guidelines available on our transfer resources web page to help you plan the process: [Transfer Information](#)

Degree Information

Certificates may be earned for successful completion of courses in a specialized program of study with a minimum grade point average of 2.00 (C). A certificate shall include 9 to 30 semester credits. At least one third of the total credits required for each certificate must be completed at North Hennepin Community College.

Developmental Courses Some students may need preparatory course(s) in Math and/or English. Courses numbered below 1000 will not apply toward a degree.

Equal Opportunity Employer and Disability Access Information North Hennepin Community College is a member of Minnesota State Colleges and Universities system and an equal opportunity employer and educator. This document is available in alternative formats to individuals with disabilities by calling 7634930555 or through the Minnesota Relay Service at 18006273529.

Accreditation

North Hennepin Community College is accredited by the Higher Learning Commission (hlcommission.org), an institutional accreditation agency recognized by the U.S. Department of Education.

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