



Accounting Technology AAS

The Accounting Technology AAS program is designed for students interested in employment as a staff accountant, accounts payable specialist, accounts receivable specialist, payroll specialist, or general ledger accountant. The program features hands-on and hybrid learning.

Accounting Technology Curriculum

Curriculum

Program Courses - Business Foundation

Course Code	Title	Course Outlines	Goal Areas	Credits
ACCT 2111	Financial Accounting	View-ACCT 2111	n/a	4
BUS 1100	Introduction to Business	View-BUS 1100	n/a	3
BUS 1300	Legal Environment of Business	View-BUS 1300	n/a	3
BUS 2200	Principles of Management	View-BUS 2200	n/a	3
BUS 2600	Principles of Marketing	View-BUS 2600	n/a	3
CIS 1101	Business Computer Systems I	View-CIS 1101	n/a	3
CIS 1260	Business Communications and Technology	View-CIS 1260	n/a	3

Program Courses - Accounting Specialty

Course Code	Title	Course Outlines	Goal Areas	Credits
ACCT 2112	Managerial Accounting	View-ACCT 2112	n/a	4
ACCT 2230	Computerized Accounting with QuickBooks	View-ACCT 2230	n/a	3
ACCT 2250	Small Business Payroll	View-ACCT 2250	n/a	2
ACCT 2260	Small Business Income Taxes	View-ACCT 2260	n/a	2
ACCT 2300	Accounting Capstone	View-ACCT 2300	n/a	4
CIS 1220	Decision Making Excel	View-CIS 1220	n/a	3

General Education Courses

Course Code	Title	Course Outlines	Goal Areas	Credits
COMM 1010	Fundamentals of Public Speaking	View-COMM 1010	n/a	3
ECON 1070	Principles of Microeconomics	View-ECON 1070	n/a	3
ENGL 1202	College Writing II or	View-ENGL 1202	n/a	2
ENGL 1203	College Writing II with Workshop	View-ENGL 1203	n/a	2
College Writing I				
ENGL 1200	Gateway College Writing or	View-ENGL 1200	n/a	4
ENGL 1201	College Writing I	View-ENGL 1201	n/a	4

MnTC Electives

MnTC Electives from at least 3 MnTC Goal Areas
(The MnTC Electives selected must total a minimum of 8 credits.)

NHCC Residency and GPA

15 Credits must be earned at NHCC

Total Credits Required	60
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Program Overview

2024-2025

An Accountant examines, analyzes and interprets accounting data for the purpose of giving advice and preparing financial statements. Duties may include performing such activities as recording receipts and disbursements, and preparing state and federal reports. The accountant may prepare reports and financial statements electronically.

North Hennepin Community College offers this degree for students who are interested in moving directly into an accounting career.

NHCC also offers an Associate in Science A.S. degree in Accounting for students who are interested in transferring their credits to earn a baccalaureate degree at a four year institution.

Program Outcomes

Knowledge of Human Cultures and the Physical and Natural World:

- The theory and practice of the accounting process
- Basic knowledge of business taxation and payroll

Intellectual and Practical Skills:

- How to analyze financial information and make business decisions using critical thinking and problem solving skills
- How to communicate effectively, in oral and written forms

Personal and Social Responsibility and Engagement:

- How to evaluate professional responsibilities, including ethical issues

Integrative and Applied Learning:

- Use of technology including Microsoft Word, Excel and QuickBooks

Upon completion of the program the student will be prepared for entry level work in the accounting field. Courses in this degree may transfer to four year colleges. Consult with an advisor for further information.

Program Maps

Program roadmaps provide students with a guide to understand the recommended course sequence to complete their degree.

- [Accounting Technology AAS Program Roadmap Full Time](#)
- [Accounting Technology AAS Program Roadmap Part Time](#)

Career Opportunities

Information on careers, including career descriptions, salary data, and employment outlook is available on the [Bureau of Labor Statistics website](#) and [O*Net Online website](#).

Transfer Information

The Associate in Applied Science (A.A.S.) degree is intended for those students who plan to use the competence gained through their degree for immediate employment or enhancing current career skills. The A.A.S. degree includes a minimum of 20 semester credits in general education selected from at least three of the ten goal areas of the Minnesota Transfer Curriculum (MnTC). The MnTC courses within the

A.A.S. programs transfer to any Minnesota State College or University. Many of the A.A.S. degree programs have articulation agreements with four year institutions for transfer of the program.

A student shall:

- Earn a minimum of 60-71 semester credits as required in the program with a grade point average of 2.00 (C) or above in courses taken at North Hennepin Community College. Specific programs may have additional requirements or a higher minimum grade point average.
- Earn a minimum of 15 semester credits at North Hennepin Community College.
- Earn 20 credits in at least 3 MnTC goal areas

Completion of an A.A.S. degree fulfills the Goal Area 2 requirement of the Minnesota Transfer Curriculum (MnTC).

Developmental Courses

Some students may need preparatory course(s) in Math and/or English. Courses numbered below 1000 will not apply toward a degree.

Equal Opportunity Employer and Disability Access Information

North Hennepin Community College is a member of Minnesota State Colleges and Universities system and an equal opportunity employer and educator. This document is available in alternative formats to individuals with disabilities by calling 7634930555 or through the Minnesota Relay Service at 18006273529.

Degree Information

The Associate in Applied Science (A.A.S.) degree is intended for those students who plan to use the competence gained through their degree for immediate employment or enhancing current career skills. The A.A.S. degree includes a minimum of 20 semester credits in general education selected from at least three of the ten goal areas of the Minnesota Transfer Curriculum (MnTC). The MnTC courses within the A.A.S. programs transfer to any Minnesota State College or University. Many of the A.A.S. degree programs have articulation agreements with four year institutions for transfer of the program.

A student shall:

- Earn a minimum of 60-71 semester credits as required in the program with a grade point average of 2.00 (C) or above in courses taken at North Hennepin Community College. Specific programs may have additional requirements or a higher minimum grade point average.
- Earn a minimum of 15 semester credits at North Hennepin Community College.
- Earn 20 credits in at least 3 MnTC goal areas

Completion of an A.A.S. degree fulfills the Goal Area 2 requirement of the Minnesota Transfer Curriculum (MnTC).

Developmental Courses

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Accreditation

North Hennepin Community College is accredited by the Higher Learning Commission (hlcommission.org), an institutional accreditation agency recognized by the U.S. Department of Education.

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