



Accounting, Management, and Computer Systems Certificate

The Accounting, Management, and Computer Information Systems Certificate is designed to provide a foundation in the study of accounting, business, and computer information systems.

Accounting, Management, and Computer Systems Curriculum

Curriculum

Program Courses

Course Code	Title	Course Outlines	Goal Areas	Credits
ACCT 2111	Financial Accounting and	View-ACCT 2111	n/a	4
BUS 2200	Principles of Management and	View-BUS 2200	n/a	3
CIS 1101	Business Computer Systems I	View-CIS 1101	n/a	3
Total Credits Required			10	

Program Overview

2024-2025

The Accounting, Management, and Computer Information Systems Certificate is designed to provide a foundation in the study of accounting, business, and computer information systems. Students can use this certificate to enhance their skills in these areas of study or apply these credits to other certificates or associate's degrees with or without the intent to transfer.

Program Outcomes

Upon completion of this certificate, students will be able to:

1. Create, format, analyze, and present documents such as Word documents, Excel documents, Access documents, and PowerPoint presentations to effectively communicate in business in accordance with professional standards. (NHCC ELOs 1, 2, 4)
 2. Within the context of the topics covered, exercise judgment to solve real-world accounting problems using accounting data (NHCC ELOs 3, 4)
 3. Analyze managerial cases in planning, organizing, directing, and controlling and apply basic management concepts to develop proactive solutions (NHCC ELOs 2, 4)
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Program Maps

Program roadmaps provide students with a guide to understand the recommended course sequence to complete their degree.

- **[Accounting, Management, and Computer Systems Certificate Program Roadmap Full Time](#)**
 - **[Accounting, Management, and Computer Systems Certificate Program Roadmap Part Time](#)**
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Career Opportunities

Information on careers, including career descriptions, salary data, and employment outlook is available on the [Bureau of Labor Statistics website](#) and [O*Net Online website](#).

Transfer Information

If you are planning on transferring to another institution, follow the guidelines available on our transfer resources web page to help you plan the process: [Transfer Information](#)

Degree Information

Certificates may be earned for successful completion of courses in a specialized program of study with a minimum grade point average of 2.00 (C). A certificate shall include 9 to 30 semester credits. At least one third of the total credits required for each certificate must be completed at North Hennepin Community College.

Developmental Courses Some students may need preparatory course(s) in Math and/or English. Courses numbered below 1000 will not apply toward a degree.

Equal Opportunity Employer and Disability Access Information North Hennepin Community College is a member of Minnesota State Colleges and Universities system and an equal opportunity employer and educator. This document is available in alternative formats to individuals with disabilities by calling 7634930555 or through the Minnesota Relay Service at 18006273529.

Accreditation

North Hennepin Community College is accredited by the Higher Learning Commission (hlcommission.org), an institutional accreditation agency recognized by the U.S. Department of Education.

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