



North Hennepin Community College

Policy/Procedure Information

Number: 2.9

Name: Satisfactory Academic Progress Policy

Effective Date: May 13, 2022

Next Review Date: AY 2026–2027

Regulatory Authority:

- [Minnesota State Board Policy 2.9](#)
- [Federal Regulation 668.34](#) (page 66953)

Part 1. Policy Background.

Federal and state laws require that students maintain satisfactory academic progress (SAP) to be eligible to attend North Hennepin Community College (NHCC) and to be able to receive financial aid. Measurement of student satisfactory academic progress towards achievement of an academic degree or certificate is an important activity in higher education. Such measurement provides feedback to students and ensures responsible action by NHCC regarding effective use of its resources. Student academic progress must also be monitored to ensure effective and responsible management of federal and state financial aid.

Students are expected to maintain satisfactory academic progress for each term of attendance. It is the student's responsibility to achieve satisfactory academic progress, and students should seek assistance from the college's many academic support services in a timely manner if they are experiencing difficulty.

Part 2. Definitions.

Subpart A. Academic Plan.

A plan developed in consultation with an academic advisor or counselor. The academic plan specifies the courses and numbers of credits to be taken each academic term until degree or certificate completion.

Subpart B. Evaluation Period.

The time period when student academic performance is evaluated. The evaluation period is at the end of each fall, spring, and summer term.

Subpart C. Probation Status.

Students on probation are those who failed to meet satisfactory academic progress but who successfully appealed their suspension. While on probation, students may take classes, but must earn a 2.50 term Grade Point Average (GPA) and complete 75% of attempted credits.

Subpart D. Qualitative Measure (GPA Calculation).

The qualitative measure by which students are assessed is cumulative GPA.

Subpart E. Quantitative Measure (Completion Rate).

The first quantitative measure by which students are assessed is cumulative credit completion percentage. The cumulative completion rate is calculated by dividing the cumulative attempted credits by the cumulative completed credits.

Subpart F. Quantitative Measure (Maximum Time Frame).

The second quantitative measure by which students are assessed is Maximum Time Frame. The Maximum Time Frame for financial aid recipients is 150% of the published number of required credits for a given program of study.

Subpart G. Suspension Status.

Suspended students are those who did not meet both qualitative and quantitative measures of cumulative satisfactory academic progress while on warning status. Suspended students are not allowed to register for classes or receive financial aid.

Subpart H. Warning Status.

Students on warning are those who did not meet both qualitative and quantitative measures of satisfactory academic progress. Students on warning are allowed to register for classes and receive financial aid.

Part 3. Campus Review.

Review Action	Date(s)
Diversity, Equity, and Inclusion Committee Review:	4/25/2022—4/29/2022
Campus Community Review Period:	3/7/2022—3/23/2022
AFSCME Review:	4/1/2022—4/29/2022
MAPE Review:	4/1/2022—4/29/2022
MMA Review:	4/1/2022—4/29/2022
Shared Governance Council Review:	4/15/2022
Student Senate Review:	4/21/2022
President Rolando Garcia Approval:	5/13/2022
Campus Community Dissemination:	5/23/2022

History

- Adopted: 12-16-2005
- Revised: 12-04-2007
- Revised: 10-08-2008
- Revised: 01-31-2011
- Expedited process: summer 2015. In the procedure, added grade of FN under Part 1. Add additional language under Part 5, Subpart B, 2nd bullet.
- Revised 12-21-15 to change probation completion percentage from 100% to 75%.

- Reviewed Spring 2019, minor language updates; approved by Jesse Mason by proxy for Interim President Jeffery Williamson
- Expedited process Fall 2021 to align with MnState Board Policy; added GPA/credit scale.
- Full Review Spring 2022