

Cert: Project Management Essentials 2021-2022

This certificate is for students who want to combine business and management with technology. Students will learn management principles, project management software tools, concepts and processes and communication skills that can be applied in business situations. Courses can be applied to the Business Computer Systems and Management A.A. S. or A.S. degrees. The courses from this program are delivered in the classroom and/or online.

Program Courses

| Course No. | Course Title | Credits |
|------------|--|---------|
| BUS2200 | Principles of Management | 3 |
| CIS1260 | Business Communications and Technology | 3 |
| CIS1700 | Project Management Software Tools | 3 |

NHCC Residency and GPA

| Course No. | Course Title | Credits |
|--|--------------|---------|
| 3 Credits must be earned at NHCC: | | |
| 2.00 overall GPA for NHCC courses | | |

Total Credit Required 9

Degree Requirements

2.00 overall GPA for NHCC courses

Degree Information

Certificates may be earned for successful completion of courses in a specialized program of study with a minimum grade point average of 2.00 (C). A certificate shall include 9 to 30 semester credits. At least one-third of the total credits required for each certificate must be completed at North Hennepin Community College.

Developmental Courses

Some students may need preparatory course(s) in Math and/or English. Courses numbered below 1000 will not apply toward a degree.

Equal Opportunity Employer and Disability Access Information

North Hennepin Community College is a member of Minnesota State Colleges and Universities system and an equal opportunity employer and educator. This document is available in alternative formats to individuals with disabilities by calling 763-493-0555 or through the Minnesota Relay Service at 1-800-627-3529.

Program Outcomes

Intellectual and Practical Skills, including:

- Demonstrate business communication effectiveness in a global and technological business environment.
- Demonstrate project management software applications.
- Participate as a team member and as a leader in projects utilizing project management software.
- Complete a project plan utilizing project management software applications and stages while thinking critically, independently and creatively.

Career Opportunities

Information on careers, including salary and employment outlook data, is available on the [iseekand Bureau of Labor Statistics](https://careerwise.minnstate.edu/careers/) websites: <https://careerwise.minnstate.edu/careers/> and www.bls.gov.

Accreditation

North Hennepin Community College is accredited by the: Higher Learning Commission 30 N. LaSalle Street, Suite 2400 Chicago, IL 60602-2504 1-800-621-7440

Transfer Information

If you are planning on transferring to another institution, follow the guidelines available on our transfer resources web page to help you plan the process: [Transfer Information](#)

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