AS: Business Computer Systems and Management

2021-2022

The Associate of Science Degree in Business Computer Systems and Management is designed for students who after completion of this degree are interested in continued study in a baccalaureate degreeprogram in a related field as well as for students who are interested in careers in computers, management, business, education, or training. This degree is also meant for students who wish to
enhance their computer and management knowledge in today's business world to help further their career. Students should consult an advisor/counselor for transfer opportunities to various Minnesota colleges. The courses from this program are delivered in the classroom and/or online.

The Associate of Science in Business Computer Systems and Management is designed to articulate to:

- Metropolitan State University B.S. in Business Administration degree
- Minnesota State University Moorhead B.S. in Project Management

Program Courses: Business Foundation

Course No.	Course Title	Credits
ACCT2111	Financial Accounting	4
BUS2200	Principles of Management	3
CIS1101	Business Computer Systems I	3
CIS1220	Decision Making Excel	3
CIS1260	Business Communications and Technology	3
CIS1310	The Whole Internet	3
CIS2310	Introduction to E-Commerce	3

Program Electives

Course No.	Course Title	Credits
Program Electives - 8 credits:		
BUS2600	Principles of Marketing *or*	3
CIS1102	Business Computer Systems II *or*	3
CIS1200	Word Processing *or*	3
CIS1230	Business Presentations: PowerPoint *or*	3
CIS1240	Information Management: Access *or*	3
CIS1320	Web Tools *or*	2
CIS1700	Project Management Software Tools *or*	3
CIS1990	Topic:	1

General Education Courses

Course No.	Course Title	Credits
COMM1010	Fundamentals of Public Speaking	3
ECON1060	Principles of Economics Macro	3
ECON1070	Principles of Economics Micro	3
MATH1150	College Algebra	3
PSYC1150 or SOC1110 - 1 course:		
PSYC1150	General Psychology *or*	3
SOC1110	Introduction to Sociology	3
College Writing I:		
ENGL1200	Gateway College Writing *or*	4
ENGL1201	College Writing I	4

MnTC Electives

Course No.	Course Title	Credits
MnTC Electives (Goal Areas 1, 6, 7, 9 or 10) - 7 credits		
Natural Sciences with a lab (Goal Area 3) - 4 credits		

NHCC Residency and GPA

Course No.	Course Title	Credits

15 Credits must be earned at NHCC:
2.00 overall GPA for NHCC courses

Total Credit Required 60

Degree Requirements

2.00 overall GPA for NHCC courses

Program Outcomes

Knowledge of Human Cultures and the Physical and Natural World, focused by:

- Effective use of up-to-date technology and computer applications.
- Develop management and business principles, advanced technical and communication skills alongwith critical, independent and creative problem solving skills.

Intellectual and Practical Skills, focused by:

- Competent use of digital resources to access and evaluate information usingcurrenttechnology to perform basic business tasks.
- Demonstrate global thinking, working in teams, applying knowledge and focusing onhands-on real world situations.
- Develop team work, and critical and creative thinking practices to become more effective,efficient and productive.

Personal and Social Responsibility and Engagement, focused by:

- Collaborate as a member of a team solving diverse and complex problems common in businesstoday.
- Develop ethical practices in using technology.Integrative

and Applied Learning, including:

- Integrate computer technology as it relates to a career in variety of business careerpathways.

Upon completion of the program the student will be prepared for entry level work in the business, computer, or management field.
Courses in this degree may transfer to four-year colleges. Consult withan advisor for further information.

Program Accreditation

Accreditation Council for Business Schools and Programs, 11520 West 119th Street, Overland Park, KS66123

Degree Information

The Associate of Science (A.S.) degree is intended for students whose primary goal is to complete the
credentials for a specific career and/or prepare for transfer to complete a bachelor's degree at a college oruniversity with whom North Hennepin Community College has an articulation agreement. The A.S. degreeprovides a balance of general education courses and the required scientific, professional or technical courses in the degree program.
A student shall:
Earn a minimum of 60 semester credits as required in the program, with a grade point average of 2.00
(C) or above in courses taken at North Hennepin Community College. Specific programs may have additionalrequirements or a higher minimum grade point average.
Earn a minimum of 15 semester credits at North Hennepin Community College. A student mustcomplete at least 50% of
career specific courses at North Hennepin Community College.
Earn 30 credits in at least 6 Minnesota Transfer Curriculum (MnTC) goal areas. Earn 30 professional/technicalcredits.
Have four years to complete the graduation requirements as published in the catalog in effect at the timeof their initial enrollment.
Students taking more than four years to complete their graduation requirements may follow any catalog published during the four-year period preceding their graduation.

Completion of an A.S. degree fulfills the Goal Area 2 requirement of the Minnesota Transfer Curriculum(MnTC).

Developmental Courses

Some students may need preparatory course(s) in Math and/or English. Courses numbered below 1000 willnot apply toward a degree.

Equal Opportunity Employer and Disability Access Information

North Hennepin Community College is a member of Minnesota State Colleges and Universities system and an equal opportunity employer and educator. This document is available in alternative formats to individuals with disabilities by calling 763-493-0555 or through the Minnesota Relay Service at 1-800- 627-3529.

Transfer Information

If you are planning on transferring to another institution, follow the guidelines available on our transferresources web page to help you plan the process: Transfer Information

Career Opportunities

Information on careers, including salary and employment outlook data, is available on the iseek andBureau of Labor Statistics websites: https://careerwise.minnstate.edu/careers/ and www.bls.gov.