



North Hennepin Community College

Policy Information

Number: 3.29.1

Name: College Transcript Notations

Effective Date: **July 20, 2023**

Next Review Date: AY 2027-2028

Regulatory Authority

- [Minnesota State Board Policy 3.29](#)
- [Minnesota State System Procedure 3.29.1](#)

Part 1. Policy Background.

In accordance with Minnesota State Policy 3.29 College and University Transcripts and Minnesota State Procedure 3.29.1 College and University Transcripts, North Hennepin Community College will make the following notations on the reverse side of the common Minnesota State transcript.

Part 2. NHCC Scholar Designation.

Students who did not participate in the Honors program and earned a total cumulative grade point average of 3.50 or above in college level courses will be eligible to graduate as NHCC Scholar and such designation will be noted on the transcript.

Part 3. Honors Program Designation.

Students completing the Honors program requirements will be recognized for that achievement and such honor will be noted on the transcript as High Honors.

Part 4. Honor Society Designation.

Membership in Phi Theta Kappa will be noted on the student's transcript.

Part 5. Campus Review.

Review Action

Date(s)

Diversity, Equity, and Inclusion Committee Review:

4/17/2023 - 5/12/2023

Campus Community Review Period:

3/2/2023 - 3/24/2023

AFSCME Review:

4/17/2023 - 5/12/2023

MAPE Review:

4/17/2023 - 5/12/2023

MMA Review:	4/17/2023 - 5/12/2023
Shared Governance Council Review:	4/21/2023
Student Senate Review:	4/20/2023
President Rolando Garcia Approval:	7/11/2023
Campus Community Dissemination:	7/20/2023

History

- Formerly III.02-14
- Date of Adoption: 16-Dec-2005
- Revised: 11-Oct-2010
- Revised: 27-Jan-2012
- Revised Spring 2017 to reflect name change of MnSCU to Minnesota State
- Reviewed Spring 2023