

NORTH HENNEPIN COMMUNITY COLLEGE

Number: 3.53	Name: Program Review Policy
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Effective Date: January 27, 2012	Next Review Date: AY2015-2016
Regulatory Authority: MnSCU Board Policy 3.36	

Part 1. Policy Background

Minnesota State Colleges and Universities (MnSCU) Board Policy 3.36 "Academic Programs" requires that NHCC shall regularly review its academic programs for the purpose of academic planning and improvement.

NHCC shall submit an annual summary of its academic program review activity to the chancellor.

Part 2. Program Review

NHCC shall review all academic programs and departments where applicable with respect to

1. Contribution to the mission and plans of the institution
2. Assessment of student learning outcomes
3. Assessment of the academic program
4. Compliance with accreditation, licensure or certification requirements, or other requirements
5. Advisory committee or other appropriate industry or professional input as agreed to by the faculty and administration of the institution
6. Labor market information when preparing for an occupation or profession is a stated purpose of the program or is determined to be a gainful employment program, certificate, or diploma
7. Resources
8. Applicable system policy, procedures, or guidelines
9. Articulation agreements, where appropriate
10. Compliance with Minnesota Transfer Curriculum requirements
11. Other factors as appropriate, including but not limited to:
 - a. Demonstrate the quality of the program
 - b. Assess compliance with Minnesota Transfer Curriculum requirements
 - c. Assess the direction of the program
 - d. Evaluate the curriculum to determine updates and/or modifications

NHCC shall provide faculty and departments quantitative and qualitative data in order to assess and improve instruction

1. Plan for meeting current and identified future needs of students and the community
2. Examine enrollment trends
3. Investigate the employment/transfer needs
4. Examine community needs
5. Establish staffing and/or hiring needs

Each program and/or discipline will discuss and prepare complete and concise responses to the questions in the "Program Review Report"; and complete the maps, Map1 ProgDisc to ELOsProgGoals and Map2 ProgDisc Outcomes and Assessment, utilizing information gathered by the faculty and data provided by the institutional research office. Forms are located on SharePoint.

This full review will occur every five years.

Part 3. Annual Report to the Chancellor

The Annual Program Review Report to the Chancellor includes:

1. List of academic programs or units that were reviewed as scheduled; scheduled, but not reviewed; not scheduled, but required a review, including those that completed a specialized accreditation review.
2. Selected exemplary accomplishments.
3. Identified potential problems.
4. Current College program review policy and procedures.
5. URL for Program Reviews.

All Program Reviews will be posted to the NHCC website.

Policy Review Action	Date(s)
Campus Community Review Period	
Academic Affairs and Standards Council Review (academic policies)	
Shared Governance Council Review	01-27-12
Bargaining Unit Review	
Student Senate Review (student-related policies)	
President Approval	
Campus Community Dissemination	

History

Formerly III.02.13

Date of Adoption 12-16-05

Updated 12-04-07

1-27-12