

# North Hennepin Community College

## Policy/Procedure Information

**Number:** 3.4

**Name:** Admission Policy

**Author:** Vice President of Student Affairs

**Custodian:** Policy Committee

**Effective Date:** August 25, 2014

**Next Review Date:** AY2018-2019

### Regulatory Authority:

- MnSCU Board Policy 3.4, [Undergraduate Admissions](#)
  - MnSCU Board Procedure 3.4.1, [Undergraduate Admissions](#)
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## Part 1. Policy Statement

North Hennepin Community College considers all applicants for admission regardless of race, sex, color, creed, religion, age, national origin, disability, marital status, status in regard to public assistance, sexual orientation, or gender identity. The college follows an open door admission policy, which means that any person who has graduated from an accredited high school, successfully completed a General Educational Development (GED) examination, or who can demonstrate an Ability to Benefit is eligible for admission.

North Hennepin Community College has taken steps to assure that lack of English skills will not pose a barrier to participating in the application, admissions, and enrollment process. These include provisions for communicating with records, registration, and advising personnel, a well-defined information and referral process, and the English for Speakers of Other Languages (ESOL) program.

## Part 2. Definitions

### Subpart A. Admission

Admission means a student's initial entrance into a Minnesota state college or university as a candidate for a certificate, diploma, or degree.

### Subpart B. International Student

International student means a student who is required to be registered under the federal Student and Exchange Visitor Information System (SEVIS).

### Subpart C. Non-Degree Seeking Student

A student who is not seeking a degree or certificate at the college. Non-degree seeking students are not eligible for financial aid.

### Subpart E. Visiting Student

A student who is not admitted to the college, but has registered for courses by creating an eServices account, or through their eServices account at another MnSCU institution.

### Subpart E. Ability to Benefit

Basis on which a student without a high school diploma, a recognized equivalent, or a General Education Diploma (GED) may qualify for admission to the college. The placement test is the approved Ability to Benefit test at North Hennepin Community College.

| <b>Review Action</b>             | <b>Date(s)</b>  |
|----------------------------------|---|
| Campus Community Review Period   | March 17 – 31, 2014   |
| Shared Governance Council Review | April 18, 2014  |
| Labor/Management Meetings Review | AFSCME: April 11, 2014<br>MAPE: April 11, 2014<br>MMA: April 11, 2014 |
| Student Senate Review            | April 17, 2014  |
| President Approval               | May 5, 2014   |
| Campus Community Dissemination   | June 2, 2014  |

### History

- New policy effective 8/26/2013
- Policy under review spring 2014