

North Hennepin Community College

Procedure Information

Number: 3.15.1

Name: Advanced Placement Credit Procedure

Author: Policy Committee

Custodian: Policy Committee

Effective Date: August 27, 2018

Next Review Date: AY20222-2023

Regulatory Authority:

- Minnesota State Board Policy 3.15 – Advanced Placement Credit
 - <http://www.minnstate.edu/board/policy/315.html>
 - Minnesota State Board Procedure 3.15.1 – Advanced Placement Credit
 - <http://www.minnstate.edu/board/procedure/315p1.html>
 - MN State Statute – Advanced Placement and International Baccalaureate Programs
 - <https://www.revisor.mn.gov/statutes/?id=120B.13>
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Part 1. Credit for Advanced Placement

As specified in Minnesota State Policy 3.15 and as required in M.S. 120B.13, North Hennepin Community College shall grant lower division course credit for scores of 3 or higher on Advanced Placement (AP) examinations. A NHCC Transfer Specialist will work with faculty and academic deans to determine and review transferability of AP exams on a regular basis.

Part 2. Equivalent Course Credit

North Hennepin Community College shall grant equivalent course credit for a specific lower division college course for each AP examination that covers substantially similar material. The same number of credits shall be granted for scores of 3, 4, and 5. Equivalent course credits may be applied to certificate and/or degree programs as either required or elective courses.

Part 3. Non-Equivalent Course Credit

North Hennepin Community College shall grant a minimum of three (3) lower division, elective course credits when a student presents a score of 3, 4, or 5 on an AP examination that covers material that is not substantially similar or equivalent to an existing course offered by the college or university. Non-equivalent course credits may be applied to certificate and/or degree programs as elective courses.

Part 4. Credit Limit

North Hennepin Community College shall not limit the total number of credits a student may earn through AP examinations provided the total of earned credits does not contradict NHCC's residency requirements found in NHCC policy 3.50 Academic Programs.

Part 5. Transfer of Credit

A student who transfers to another institution within the Minnesota State system shall have credits granted for Advanced Placement examinations evaluated in accordance with Minnesota State Policy 3.21 and Procedure 3.21.1 Undergraduate Credit Transfer and with Minnesota State Policy 3.37 and Procedure 3.37.1 Minnesota Transfer Curriculum.

Part 6. Implementation

Subpart A. Student Responsibility

Students must arrange for an official report of their AP examination scores to be sent from The College Board to the Records and Registration Office at North Hennepin Community College.

Subpart B. College Responsibility

North Hennepin Community College has established procedures for awarding credit for AP examinations. NHCC displays all examinations and NHCC equivalencies or electives online at www.transferology.org.

Review Action	Date(s)
Campus Community Review Period	March 19 – April 2, 2013
Shared Governance Council Review	April 26, 2013
Labor/Management Meetings Review	MAPE – April 23, 2013 AFSCME – May 3, 2013 MMA – May 3, 2013
Student Senate Review	April 22, 2013
President Approval	May 6, 2013
Campus Community Dissemination	May 13, 2013

History

- Previously part of NHCC Credit for Prior Learning Policy 3.33
- Separated from 3.33 and revised, Spring 2013