

Sample Professional Development Plan and Report

Faculty Name:

Plan year:

Date Plan Filed:

Date Final Report Completed:

Directions: This form is an example that may be used to prepare the professional development plan. It can be used as both a plan and reflective document (journal). Plans need not include activities for each area below.

1. Content knowledge in the discipline:

Goal/Objective(s):

Report of Actual Accomplishments:

2. Teaching methods and instructional strategies:

Goal/Objective(s):

Report of Actual Accomplishments:

3. Related work experience:

Goal/Objective(s):

Report of Actual Accomplishments:

4. Study appropriate to higher education

Goal/Objective(s):

Report of Actual Accomplishments:

5. Service to college and greater community:

Goal/Objective(s):

Report of Actual Accomplishments:

Faculty signature:

Supervisor signature: