The Student Life Academic Outreach Activities fund is intended to extend student learning beyond the usual reach of the classroom or laboratory. Funding will be available for staff and student generated activities that will enhance and broaden student learning, for which instructional monies in the past have not been available. Themes relating to instruction will be encouraged.

Money may be spent for registration fees, admissions, meals, transportation, lodging, and other expenses. Funding may be partial or comprehensive. Students may be asked to share a portion of the expenses, and student discounts will be used when available. This funding is not available for groups who have budgets through Student Life. *Note that funding available is on a first come first serve basis.*

<table>
<thead>
<tr>
<th>Name of Class or Group</th>
<th>Contact Name and Phone Number</th>
<th>Event Name</th>
<th>Event Location</th>
<th>Date</th>
<th>Time</th>
<th>Name of Participants (attach separate list to this form)</th>
</tr>
</thead>
</table>

Briefly explain the purpose of the event:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Identify funding amount requested: $__________

Identify other sources of funding: *(use additional pages if necessary)*

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

Name of requestor ____________________________ Request date ____________________________

*Return form 3 weeks prior to the event to the Office of Student Life.*

Approved ___  Denied ___  Director of Student Life’s Signature ____________________________