Request to Change a FN/NN to a W

This form **cannot** be used after the Last Date to Withdraw as stated in the course description.

- FN, NN, or W grades **are not** eligible for a course exchange
- FN or NN grades changed to a W grade will not increase financial aid eligibility and will not reduce the student’s current account balance.
- If it is **after** the last date to withdraw, students with extenuating circumstances may appeal for an exception to the deadline by meeting with an academic advisor and completing a Late Withdraw appeal form. Appeals will be submitted to a committee for review. The appeal process does not guarantee the Late Withdraw will be approved.

<table>
<thead>
<tr>
<th>NAME</th>
<th>STUDENT/STAR ID</th>
</tr>
</thead>
<tbody>
<tr>
<td>First</td>
<td>M.I.</td>
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</tbody>
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**Semester and Year:** __________________________

**Indicate desired course(s) to change:**

- **Course ID (6 digits) | Subject | Number (4 digits) | Section**
  - ____________ | ____________ | ____________ | ____________
  - ____________ | ____________ | ____________ | ____________
  - ____________ | ____________ | ____________ | ____________

**Signature of Student** __________________________

**Today’s Date** __________________________