



North Hennepin
Community College

Tuition Payment Plan – Summer 2014

Accounting & Fees (ES41)

7411 Eighty-Fifth Avenue North | Brooklyn Park, MN 55445-2299

Phone: 763-424-0718 | TTY: 763-424-0949 | Email: afee@nhcc.edu | Web: www.nhcc.edu/tuition

Last Name _____

First Name _____

Student ID# _____



- The North Hennepin Community College Tuition Payment Plan allows a student to begin their credit classes even though they are not able to pay their tuition in full by the due date. The following terms and conditions pertain to the payment plan
- **Book charging is not available on this payment plan. Please use Facts/e-cashier if you need to charge books in addition to your tuition. Facts/e-cashier is only available on the web.**

How to apply for the payment plan:

1. Register for classes.
2. Complete this form in ink. **Read carefully before signing.**
3. Return this form, the deposit and \$30 non-refundable payment plan fee to Accounting & Fees.
4. Retain the yellow copy for your records.

1. I understand that I must make an immediate deposit of at least 15% of balance or \$300 (whichever is less) and pay the \$30 non-refundable payment plan fee to the Accounting & Fees office to hold my classes. I understand that the deposit will be applied towards my tuition and fees and that the \$30 payment plan fee is an additional charge. **The down payment must be made in person; subsequent payments may be made through eServices.**
2. I understand that I must have my total tuition paid in full by **July 18, 2014**. Note: There is no schedule for payments, but regular payments are recommended. If my account is not paid in full by the due date, my account will be assessed a \$50.00 late fee.
3. I understand my balance is available through eServices and I am responsible for viewing this information. Reminders will only be sent by email, (make sure you have a valid student email account). *No reminders will be sent by mail.*
4. I understand that I *will be* dropped from future terms if my total tuition is not paid in full by the due date and *will not* be allowed to obtain a transcript or graduate until my tuition is paid in full.
5. If I register for classes, but will not be attending those classes, I am responsible for dropping my classes via eServices.
6. If I withdraw from classes, I will be responsible for any tuition and fees due based on the refund schedule (refer to the Schedule of Classes or Refund Policy on the web).
7. I understand that failure to pay tuition in full by **July 18, 2014** will result in the account being referred to a collection agency and I will be responsible for all penalties and fees but my classes will not be dropped.
8. I must maintain a current address with the college; any changes need to be made via eServices.
9. I understand if my check for the down payment is returned by the bank, this payment plan is void and my classes will be dropped immediately and I will owe a \$60.00 balance to the college (\$30 non-refundable payment plan fee and a \$30 returned check fee). A HOLD will also be placed on my student account.

I have carefully read and understand each of the above statements and agree to all terms and conditions as stated.

Student's Signature

Date