

Application for Disability Access Services



Name _____

Address _____

City _____ State _____ Zip _____

Phone Number _____ ID # _____

Email address _____

High School Attended _____ Year you received Diploma/GED _____

Have you attended college before? Y N If yes, where? _____

Check all disabilities that have been diagnosed and current supporting documentation can be provided:

- Learning Disability
- Limited Vision
- Blind
- Deaf
- Hard of Hearing
- Mobility Impairment
- Speech Impairment

- Systemic Impairment
- Chemical Dependency
- Psychiatric Impairment
- Traumatic Brain Injury
- ADHD/ADD
- Mental Impairment

Describe how your disability affects you:

List measures you are currently using to correct/offset the effects of your disability:

List all accommodations you have used during high school and college:

Classroom

- Note Taker
- Tape Recorder
- Taped Text
- Spell Checker
- Reserved Seating
- Sign Language Interpreter
- Other _____

Testing

- Extended Time
- Testing Center/Private Room
- Taped Tests
- Spell Checker
- Scribe
- Sign Language Interpreter
- Other _____

TENNESSEN WARNING

Disability Access Services (DAS) is asking you to provide documentation regarding your disability. The Director will evaluate the information and determine eligibility for services based on the information provided. This information is considered private information under state and federal law.

You are not legally required to provide the information DAS is requesting and you may refuse to provide some or all of the information. If you do not provide sufficient information, DAS will provide service based on the documentation that is provided. DAS cannot provide services if you refuse to provide any documentation.

With some exceptions, unless you consent to further release of private information, access to this information will be limited to the DAS office. However, federal and state law does authorize release of private information without your consent to:

- Other school officials, within the College who have legitimate educational interests in the information;
- Federal, state or local education officials for purpose of program compliance, audit or evaluation;
- As appropriate in connection with your application for, or receipt of financial aid;
- The juvenile justice system, if you are a juvenile, and the information is necessary, prior to adjudication, to determine the juvenile justice system's ability to serve you;
- An alleged victim of sexual assault, if you are the alleged perpetrator and the release is of the results of a disciplinary proceeding against you related to the alleged crime;
- A court, grand jury, or state or federal agency, if the information is sought with a subpoena;
- An institution engaged in research for an educational institution or agency related to testing, student aid, or improved instruction;
- An accrediting organization in connection with its accrediting functions;
- Appropriate person in connection with an emergency, if necessary to protect your health or safety or the health or safety of others;
- If required by a court order, or permitted by other state or federal law.

RIGHTS AND RESPONSIBILITIES

I understand that I am required to do the following:

- Provide documentation that verifies the existence of a qualified disability that currently impacts a major life activity
- Inform program staff about needed accommodations and assistance
- Request services in advance
- Follow all program and College policies and procedures
- Provide attendant care for my personal needs
- Meet the same academic requirements as all students on campus
- Report any grievance in a timely manner
- Follow the College's Student Code of Conduct

If I qualify as a person with a recognized disability, I have the right to:

- Receive reasonable classroom and testing accommodations
- Receive services that may be needed for equal access to the campus
- Not to be treated differently
- Confidentiality and privacy of information within the limits of the law
- Obtain assistance in order to gain access to college programs and facilities
- Obtain information and advice that leads to self-advocacy
- Report any grievance if I think my concerns have not been adequately addressed.

I understand the content of the above information

Signature

Date

*This information is available in other forms to people with disabilities by calling
(763)493-0555 (voice) or (763)493-0558 (TTY)*