



North Hennepin  
Community College

# Veterans Successful Start Guide

North Hennepin Community College  
7411 Eight-fifth Avenue North  
Brooklyn Park, MN 55445  
[www.nhcc.edu](http://www.nhcc.edu)  
763-424-0702  
800-818-0395

## Before You Start at North Hennepin Community College:

1.  **Apply for Admission** **763-424-0719**
  - Complete an *NHCC Application for Admission* available at [www.nhcc.edu/admissions](http://www.nhcc.edu/admissions). You will receive your Student/Tech ID after your application has been processed. If you have attended NHCC in the past, complete the *Student Record Update Form* available at [www.nhcc.edu/forms](http://www.nhcc.edu/forms).
  
2.  **Submit All (Including Military) Transcripts** **763-493-0573**
  - Your military training may count for credit toward your degree. See [http://www.nhcc.edu/Student\\_resources/Veteran\\_affairs/credit.cfm](http://www.nhcc.edu/Student_resources/Veteran_affairs/credit.cfm) for detailed information.
  - Request an official transcript from all other colleges you have attended.
  - Submit transcripts to Admissions and Registration. For more information, email [Amee.Banks@nhcc.edu](mailto:Amee.Banks@nhcc.edu), Transfer Specialist or call 763-424-0701.
  
3.  **Apply for Federal Financial Aid (FAFSA)** **763-424-0728**
  - Complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.ed.gov](http://www.fafsa.ed.gov).
  
4.  **Apply for Veteran Education Benefits** **763-493-0573**
  - Montgomery GI Bill: Apply online at [www.vabenefits.vba.va.gov/vonapp/main.asp](http://www.vabenefits.vba.va.gov/vonapp/main.asp).
    - For questions, call 1-888-442-4551(dial 1 then 0 to get a person)
  - Provide a copy of the following to NHCC's Certifying Official (ES 70):
    - GI Bill Application (22-1990)
    - DD 214
  - Minnesota GI Bill: Apply online [Minnesota GI Bill](#) once each school year before the last day of the term in which you are enrolled at. For more information, email [Carolyn.Boganey@nhcc.edu](mailto:Carolyn.Boganey@nhcc.edu) or call 763-424-0726 (Financial Aid Office)
  - Tuition Reimbursement [www.minnesotanationalguard.org/education/state/benefits](http://www.minnesotanationalguard.org/education/state/benefits)
  
5.  **Take Placement Tests** **763-424-0928**

The results of your placement tests help you select classes appropriate for your level of competency. You may request a waiver if you have completed a college-level English composition and/or college-level algebra course. Test schedules, practice tests and waiver forms are available online at [www.nhcc.edu/testing](http://www.nhcc.edu/testing).
  
6.  **Complete Orientation** **763-493-0588**

Call to schedule your orientation for personal assistance with degree and program information, transfer procedures, and the registration process. If you have prior college experience or are an online student, and do not need personal registration assistance, you may go through orientation online at [www.nhcc.edu/orientation](http://www.nhcc.edu/orientation).

## Before the Start of Each Term, You Must:

1.  **Register for Classes** 763-424-0719  
Register online at [www.nhcc.edu/studentLogin.cfm](http://www.nhcc.edu/studentLogin.cfm) using your Student/Tech ID number and your PIN number.  
\*\*\*Courses must apply toward your degree according your degree audit report to receive GI Bill benefits\*\*\*
2.  **Contact the Certifying Official to the VA** 763-424-0724  
The NHCC Certifying Official communicates information to the VA in order for your benefit payment rate to be determined. You are required to contact the Certifying Official each time you register for classes; make changes to your class schedule, or change your major. Contact information for the Certifying Official is [veterans@nhcc.edu](mailto:veterans@nhcc.edu), or 763-424-0724, or ES 70.
3.  **Meet with an Academic Advisor or Counselor** 763-493-0703  
Schedule an appointment with an Advisor or Counselor. You are required to have an Advisor or Counselor review and/or authorize your class schedule to ensure your classes are required for your degree program prior to VA certification.
4.  **Notify the Financial Aid Office** 763-424-0726  
If you receive the MN GI Bill, inform the Financial Aid Office of your enrollment. Email [Carolyn.Boganey@nhcc.edu](mailto:Carolyn.Boganey@nhcc.edu).
5.  **Complete the Federal Tuition Assistance Application** 763-493-0573
  - National Guard Federal Tuition Assistance at <https://minuteman.ngb.army.mil/benefits> - or 651-282-4589.
  - Army Reserve Federal Tuition Assistance at <https://rcms.ocar.army.pentagon.mil/education> - or 612-713-3081.
7.  **Make Satisfactory Payment Arrangements** 763-424-0718  
You may pay your tuition and fees with cash, check, credit card or the payment plan. Make sure to make payment arrangements by the payment due dates at [www.nhcc.edu/dates](http://www.nhcc.edu/dates) to avoid having your registration canceled. Note: Invoices for tuition are not mailed. Check your account online at [www.nhcc.edu/studentLogin.cfm](http://www.nhcc.edu/studentLogin.cfm).

## On the 1<sup>st</sup> Day of Each Month, You Must:

- Verify Enrollment with the VA** 877-823-2378  
Verify your enrollment online at <https://www.gibill.va.gov/wave/index.do>  
This currently does not apply to Post 9/11 GI Bill

## After the End of Each Term, You Must:

- Report Grades**  
Federal Tuition Assistance or Tuition Reimbursement  
National Guard – email [education@mn.ngb.army.mil](mailto:education@mn.ngb.army.mil)  
Army Reserves – if your last name begins with A – K email [Stephanie.Jarvis@usar.army.mil](mailto:Stephanie.Jarvis@usar.army.mil)  
If your last name begins with L – Z email [Heather.Storbeck@us.army.mil](mailto:Heather.Storbeck@us.army.mil)

**We Are Here to Help You Succeed! Let Us Know How We Can Help!**