

2010 Nursing Application

Application Checklist:

- I. Review nursing program information
- II. Take assessment tests
- III. Complete program prerequisites
- IV. Complete nursing application and submit by Jan. 29, 2010 along with:
 - \$30 application fee
 - Official college transcripts
 - Assessment scores
 - PN license (for mobility option)

Admission notification will be sent by May 1, 2010.



**North Hennepin
Community College**

I. Review the Associate Degree Nursing Program

Information can be found online at www.nhcc.edu/nursing or on campus at the Information Center in the Educational Services Building. Consult with the Health Career Advisor or a Counselor if you have questions about the program or application process at 763-424-0703.

II. Take Assessment Tests

All NHCC Nursing applicants are required to take the Minnesota State Colleges and Universities assessment in reading, writing, math (CPT) tests regardless of degree(s) held or coursework completed. Assessment tests must be taken within three years prior to your nursing application. Applicants who have not completed grades 5-12 at a United States Junior and Senior High School will complete a specific version of the assessment test. Assessment tests are offered through the NHCC Testing Center in the Educational Services Building. Call 763-424-0928 to schedule an appointment.

- All required coursework identified by the assessment scores must be completed with a "Pass" or "B" grade. See "Prerequisites" at www.nhcc.edu/nursing.
- Assessment results must be submitted with your nursing application.

III. Complete the Program Prerequisites/Requirements

Meeting program prerequisites and requirements allows you to be considered for admission to the nursing program. Meeting program prerequisites and requirements does not guarantee that you will be competitive with other applicants.

- You must have completed Math 0901 with a grade of "B" or better or test with placement at Math 0902 or higher.
- You must have completed high school chemistry in the United States or college-level chemistry (Chem 1010) with a grade of "C" or higher.
- You must have completed any reading/English skills courses required by your assessment results with P/B grades.
- You must have a grade point average (GPA) of 2.5 or higher in all required biology courses, and a cumulative GPA of 2.5 or higher in all other college courses that are required in the NHCC nursing curriculum.

IV. Complete the Nursing Program Application and Submit it with Required Materials by Jan. 29, 2010.

Only applicants who submit complete applications with all required materials (as outlined below) enclosed by the deadline will be considered for the program. Applicants will receive a letter stating the Nursing Admissions Committee decision by May 1, 2009. Do not call to check the status of your application prior to May 1. Admission decisions will not be given in person or by phone. Applicants not accepted into the program must re-apply if seeking admission in a future year.

- Include the \$30 non-refundable application fee in the form of a check or money order, payable to North Hennepin Community College.
- Include official copies of transcripts from schools where nursing program prerequisites or general education courses have been completed in unopened envelopes from the school(s) you attended along with this application. If you have already submitted transcripts, you should verify that your current transcripts are on file. High school transcripts must be supplied only if they are applicable to the Chemistry pre-requisite. Transcripts may not be sent after the nursing application has been submitted.

If you are completing General Education Courses – including Chemistry and Algebra – required for the Nursing Program during the Fall Semester at NHCC or another college, please wait until the course grade is noted on your official transcript before submitting your application.

If you have educational records from outside the United States, please contact the Admissions Office for special instructions. You may be required to submit records for external credit recommendation at your own expense.

Note: Transcripts are official only if they are submitted in a sealed envelope from the school attended.

- Include a copy of your NHCC assessment scores.
- Include a copy of your current practical nursing license if applying for the Mobility Option. License copy requirement may be waived for applicants coming directly from a practical nursing program providing licensure will be completed by August 15, 2009.

Personal Data

Name (Last, First, Middle)

Name used in high school records or in other educational records and transcripts, if different from above - optional (Last, First, Middle)

Social Security Number

North Hennepin Community College uses social security numbers for student identification, administration and program evaluation purposes. Providing your social security number is voluntary. If you choose not to provide the number, your application will still be processed.

Current Street Address City State Zip Code County

Permanent Street Address City State Zip Code County

Home Phone Work Phone E-Mail Address

Are you a resident of Minnesota? Yes No If Yes, for how long? If No, of what state are you a resident?

Are you a U.S. citizen? Yes No If No, type of visa or immigrant status:

International students and non-immigrants must complete a separate application form.

Nursing Program Choice Choose One Option Only

- Standard Two-Year Option - Days Location: Metro Area Clinicals Only
- Standard Two-Year Option - Evening/Weekend Location: (choose ONE) Metro Area Clinicals St. Cloud Clinicals
- Mobility Option for LPNs - Days Location: Metro Area Clinicals Only
- Mobility Option for LPNs - Evening/Weekend Location: (choose ONE) Metro Area Clinicals St. Cloud Clinicals

Prerequisites Please wait to submit application until prerequisites have been completed

	DATE/TERM COMPLETED	COMPLETED AT (SCHOOL)
ASSESSMENT / PLACEMENT TEST TAKEN: <i>(copy of results must be enclosed)</i>	/	
ELEMENTARY ALGEBRA COMPLETED AT "B" OR HIGHER: <i>(If required by assessment/placement)</i>	/	
CHEMISTRY COMPLETED: <i>(high school or college - grade "C" or higher)</i>	/	

Educational Record Transcripts are required for coursework applicable to the nursing program prerequisites and general education classes only

NAME OF HIGH SCHOOL ATTENDED <input type="radio"/> DIPLOMA <input type="radio"/> GED (Check one)	CITY/STATE	YEAR/MONTH GRADUATION/GED	TRANSCRIPTS
		/	<input type="radio"/> Enclosed <input type="radio"/> NA <input type="radio"/> On-File at NHCC

COLLEGE, TECHNICAL COLLEGE, OR POST SECONDARY SCHOOL NAME	CITY/STATE	DEGREE (IF ANY)	LAST ATTENDED	TRANSCRIPTS
				<input type="radio"/> Enclosed <input type="radio"/> NA <input type="radio"/> On-File at NHCC
				<input type="radio"/> Enclosed <input type="radio"/> NA <input type="radio"/> On-File at NHCC
				<input type="radio"/> Enclosed <input type="radio"/> NA <input type="radio"/> On-File at NHCC
				<input type="radio"/> Enclosed <input type="radio"/> NA <input type="radio"/> On-File at NHCC

Prior Nursing Program Enrollment If you have ever been accepted and enrolled in an RN degree nursing program previously, please complete this section.

NAME OF SCHOOL OFFERING RN DEGREE PROGRAM*	DATES ATTENDED	EXPLAIN YOUR REASON(S) FOR NOT COMPLETING
		PLEASE USE A SEPARATE SHEET

*School will be contacted

Mobility Option Applicants must have graduated (or be pending graduation) from a state-approved practical nurse program and be licensed (or pending licensure) as an LPN in the state of Minnesota.

NAME OF PRACTICAL NURSE SCHOOL	GRADUATION DATE	ACTIVE PN LICENSE # (ATTACH COPY OF LICENSE) OR EXPECTED DATE OF LICENSURE

North Hennepin Community College NURSING APPLICATION

Immunizations

Minnesota Law (M.S. 135A.14) requires that all students born after 1956 and enrolled in a public or private post-secondary school in Minnesota be immunized against diphtheria, tetanus, measles, mumps, and rubella. This information is required prior to registration for your second term.

Minnesota Public High School Graduates from 1997 or later do not need to complete this information.

Enter the month and year of the most recent "booster" for diphtheria and tetanus (must be within the past 10 years) and for all doses or vaccine for measles, mumps, and rubella given after 12 months of age. For more information on Immunization or to declare an exemption, see *application procedures*.

Diphtheria and Tetanus (TD)	_____ / _____
	MONTH YEAR
Measles (<i>Rubeola, Red Measles</i>)	_____ / _____
	MONTH YEAR
Mumps	_____ / _____
	MONTH YEAR
Rubella	_____ / _____
	MONTH YEAR

Certification

Your application must be signed and dated.

I hereby certify that the information provided on this application form and in all other admission materials is complete, accurate, and true to the best of my knowledge. I realize that failure to submit all required information with this application may result in my application being denied. I have verified that transcripts listed as on file are currently in the Admissions office.

Applicant's Signature _____

Date _____

Application Instructions

To be considered for the nursing program, submit this form, \$30 application fee, assessment scores and official transcripts (and PN license if applicable) by mail or in-person to:

**North Hennepin Community College
Admissions Office / ES Building**

**7411 85th Avenue North
Brooklyn Park, MN 55445-2299**

Data Privacy

Federal and state legislation requires that the contents of student files be open to review by the student. Application form, high school transcripts, test data, letters, and recommendations that are sent as part of any application for admission will be open to the student's review upon request. Certain elements of data on a student/applicant are considered directory information and may be disclosed without consent. These include: name, enrollment status, degrees earned, and major field of study. A statement of student data privacy rights is available by request from the Registrar's Office. As a student at a public institution, I understand that my photo may be taken in a group setting, in the classroom, or at any activity for college promotional purposes.

Equal Opportunity

Admission to the Nursing Program at North Hennepin Community College is granted without regard to race, creed, color, sex, age, national origin, or disability. This institution abides by the provisions of Title IX federal legislation forbidding discrimination on the basis of sex, Section 504, ADA, and by all other federal and state laws regarding equal opportunity.

Disability Access

Call the Disability Access Services Office at 763-493-0555 (V) or 763-493-0558 (TTY) to request accommodations or to receive this document in an alternative format. Requests for reasonable accommodation must be made in advance. Please allow sufficient time for processing requests.

Technical Standards

All admitted students are required to meet technical standards with or without reasonable accommodations. Technical standards, core competencies, educational outcomes and environmental skills and abilities are available upon request. Contact the nursing department at 763-424-0759.

Office Use Only

DATE RECEIVED _____

PROGRAM _____

LETTER SENT _____



**North Hennepin
Community College**

7411 85th Avenue North, Brooklyn Park, MN 55445

Phone: 763-424-0702 • Fax: 763-493-0563 • TTY: 763-424-0949 • Email: info@nhcc.edu • Web: www.nhcc.edu

Member of the Minnesota State Colleges and Universities System. Equal Opportunity Educator and Employer.
To receive this information in an alternative format, call 763-493-0555 (V) or 763-493-0558 (TTY)