

North Hennepin Community College Associate Degree Nursing Program

Background Study, Fingerprinting and Photo

Requirements:

Minnesota law requires background studies on individuals who provide direct contact services to patients and residents in facilities and programs approved by the Minnesota Department of Human Services (DHS). Students must have a cleared background study to provide direct patient care and participate in any clinical activities for the North Hennepin Community College Nursing Program. Students not in compliance with this requirement cannot enter or progress in the nursing program.

A Minnesota Department of Human Services background study will be initiated by the North Hennepin Community College Nursing program as required to meet the clinical facility requirements and the state of Minnesota; Minnesota Statutes, chapter 245C (2014).

Background Study and Process

The background study will be initiated using the form provided by the nursing program. Once your study has been initiated you will receive a Fingerprint Authorization Form which will allow your fingerprints and photo to be taken. This form will be taken to one of the established 3M Cogent sites to have your fingerprints and photo taken.

https://www.cogentid.com/mn/index_MN.htm

You will need a driver's license, government-issued ID, or other acceptable form of identification (see the DHS Acceptable Forms of Identification handout). It is very important that your name and date of birth on the Fingerprint Authorization Form is exactly the same as the information on your identification.

Costs: Background Study \$20.00 (paid to the Department of Human Services)

Fingerprinting and Photo \$9.10 (at the Cogent site)