

# Michelle Anderson

## Profile

I have a passion for teaching and working with students. I love bringing practical experiences and projects into the classroom to immerse students in the world of business and computers. Though considered a challenging instructor, my students leave with a valuable skill-set and return with stories of how they've put that skill-set to use to find success.

My approach to teaching is to show how the content we're learning is relevant and what it can mean to the student. I love to see students raise their eyebrows when they realize that what they're learning in the classroom is something that will benefit them outside of the classroom and on the job. There is a lot of activity in my classroom, as I prefer to use current events or practical business problems to learn relevant content, keeping students actively developing the ideas and skills through practical application.

Personal characteristics that come through in my teaching and working with coworkers include a positive attitude, a strong focus on clear and effective communication, a sense of humor, a true desire for strong interpersonal relationships and team unity, strong technical skills, flexibility/adaptability, and initiative.

## Courses Taught (online, traditional classroom, and web-enhanced)

- ◆ Business Presentations (PowerPoint)
- ◆ Advanced Computer Applications
- ◆ Relational Databases (Access)
- ◆ Decision-Making (Excel)
- ◆ Word Processing (Word)
- ◆ Operating Systems (Windows)
- ◆ Business Computer Systems I and II
- ◆ Intro to Business
- ◆ Human Relations/Prof Skills
- ◆ Managerial Communication
- ◆ Organizational Behavior
- ◆ E-Commerce
- ◆ The Whole Internet
- ◆ Intro to Management
- ◆ Intro to Project Mgmt
- ◆ Business Math
- ◆ Financial Accounting
- ◆ Managerial Accounting
- ◆ Payroll Accounting
- ◆ Keyboarding

## Related Employment History

### **NORTH HENNEPIN COMMUNITY COLLEGE – Brooklyn Park, MN**

Business Computer Systems & Management Faculty, **2002-present**

Business ASAP Coordinator, **2009-2011** and Business and Careers Advisor, **2006**

### **NORMANDEALE COMMUNITY COLLEGE – Bloomington, MN**

Computers/Information Management Faculty, **2013 – 2018**

### **LORD OF LIFE CHURCH – Ramsey, MN**

Executive Director, **Sept 2013 – present**

- Provide oversight and assistance in all operational functions of the church: HR, finances, staffing and supervision, IT, facility management and strategic planning.

### **METROPOLITAN STATE UNIVERSITY – Minneapolis, MN**

Management Faculty, **2012-2014**

### **UNIVERSITY OF MINNESOTA - Minneapolis, MN**

Business and Marketing Education Teaching Specialist, **2000-2009**

### **ANOKA RAMSEY COMMUNITY COLLEGE – Coon Rapids and Cambridge, MN**

Business Instructor, **1999-2002; 2006** and Continuing Education and Customized Training Instructor, **1999-2002**

## Education

**ST CLOUD STATE UNIVERSITY** – Master of Business Administration (MBA) GPA 4.0

**UNIVERSITY OF MINNESOTA** – Master of Business and Marketing Education (M.Ed.) GPA 4.0

**CARLSON SCHOOL OF MANAGEMENT** – Bachelor of Science in Business (BSB, Accounting) GPA 3.5